



## Admission Process Overview

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### Step 1: Complete and Submit Application Materials

#### A complete application includes:

- A. Application For Admission
- B. Language Proficiency
- C. Official Transcripts
- D. Financial Guarantee
- E. Negative Tuberculosis Skin Test
- F. \$100.00 Application Fee

#### Deadlines:

##### Students Outside of the U.S.

Fall: April 30  
Spring: November 1

##### Transfer Students Already in the U.S.

Fall: June 1\*  
Spring: December 1\*

\*If you are planning to live on campus, the Fall deadline is April 30 and the Spring deadline is November 1.

### Step 2: I-20 Issued

Once you have been accepted your I-20 will be sent to you within one business day.

### Step 3: Pay \$200 SEVIS Fee On-Line

Applicants needing a visa to enter the U.S. must pay the SEVIS fee before going to the U.S. Embassy or Consulate for their visa interview. The fee must be paid at least three business days before the scheduled visa interview. To pay this fee, go to [www.fmjfee.com](http://www.fmjfee.com). Fees will NOT be payable at the consulate.

### Step 4: Visa Interview

You must make an appointment at an embassy or consulate in order to receive your student visa (F1). To find the U.S. Embassy or Consulate nearest to you go to <http://usembassy.state.gov>. You will need to bring your Shasta College I-20 to your appointment along with other documents (i.e. SEVIS payment receipt, financial documents, passport, Shasta College letter of acceptance, etc.) Contact the embassy or consulate to find out what items you will need to bring to your interview. Tips on having a good interview will be mailed to successful applicants.

### Step 5: Orientation, Testing and Registration

International students have a special day orientation. You will participate in basic skills testing (reading, writing, math). Based on your scores, you will be placed into classes suitable for your skill level. During the remainder of your orientation, you will tour the campus, meet your international student advisor, learn class regulations and register for your classes.



# Admission Process Instructions

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## A. Application For Admission:

Students wishing to be considered for admission must complete an application and submit all supporting documents. **Completed application packets received will be processed within 24 hours.** If you are admitted, you will be sent an I-20 form along with an acceptance letter. When admitted to Shasta College, you will be required to take at least twelve (12) units per term.

## B. Language Proficiency: (Only applies if English is not your primary language)

Students must be able to read, write and speak English at a level necessary to actively pursue a full-time academic program. English proficiency can be demonstrated by either taking a **language proficiency test** or by transferring from a **language program**:

### Language Proficiency Text:

**TOEFL** (Test of English as a Foreign Language) ..... [www.TOEFL.org](http://www.TOEFL.org)

Internet Based Test (IBT): minimum score 61;

Computer Based Test (CBT): minimum score 173;

OR

**IELTS** (International English Language Testing Systems) ..... [www.ielts.org/default.aspx](http://www.ielts.org/default.aspx)

Minimum score of 5.0

OR

**STEP** (Society for Testing English Proficiency – Japan)

Minimum score of Level 2A



## Admission Process Instructions Cont \_\_\_\_\_

### C. Official High School/College Transcripts:

Students must submit transcripts from each school attended. All documents must show grades received and identify minimum and maximum marks. Applicants must also have these documents **translated into English**. Applicants who are presently attending college in the United States must also submit official transcripts from those institutions.

### D. Financial Guarantee:

Foreign students must present evidence of financial solvency. Evidence shall be presented in the form of a statement from the student's sponsor and a bank official indicating that sufficient funds are available to cover all expenses incurred by the student during his/her stay at Shasta College. Those students sponsored by their embassies or other agencies will need a scholarship award letter indicating beginning and ending dates of their scholarship.

#### Estimated Yearly Expenses: (excludes travel)

Nonresident Tuition	4,800.00
Enrollment and Service Fees	700.00
Room and Board	7,200.00
Books and Supplies	1000.00
Health and Accident Insurance	700.00
Personal Needs	<u>600.00</u>
<b>Total Estimated Expenses for School Year</b>	<b>\$15,000.00</b>

Over the course of a year, this figure approximates a budget of \$1,250 per month.

### E. Tuberculosis Skin Test:

Shasta College requires international students to be free from Tuberculosis (TB). Please submit the attached verification form. For new students, TB test results must be current - within three months. Transfer students are not required to show proof of TB test results.

It is recommended that student immunization status be current as well. This includes Tetanus, Measles, Mumps, Rubella and Polio.



## Health Insurance Requirement

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Because of the high cost of medical care in the United States, adequate health insurance coverage is MANDATORY of all international students attending classes. Insurance is **NOT** required to obtain your I-20, however, you must show proof of coverage at the beginning of each semester or a hold will be placed on your record.

The school recommends an insurance plan with premiums and benefits directed to the needs of international students. This health insurance plan is mandated of all international students UNLESS proof of comparable insurance is provided. Insurance coverage for family members is available at an additional cost through this enrollment plan. Many of our international students purchase their insurance through the 'Student Insurance' company. You may contact the company directly by going to [www.insuranceagency.com](http://www.insuranceagency.com), by calling (800) 367-5830 or emailing them at [siinternational@studentinsuranceagency.com](mailto:siinternational@studentinsuranceagency.com)

If you believe you have sufficient health insurance you must provide a copy of your health insurance policy, written in **ENGLISH**, to your Admission Officer.

### Your policy must include the following information:

- Effective term of coverage (beginning and ending date)
- Maximum dollar coverage for each sickness or injury
- Outline of covered services
- List of excluded services
- Address and telephone number of the insurance company
- Be in effect throughout the entire semester and be renewable for continuing coverage
- Have a minimum dollar coverage of \$250,000 per illness or injury
- Include mental health care
- Include outpatient care (doctor visit, outpatient surgery, etc.)
- Include hospitalization
- Include maternity
- Include medical evacuation
- Include repatriation

The Dean of Students will review your policy. The Dean of Students will determine if it is an acceptable alternative to the available international student plan. If your insurance policy is approved, you will not be required to purchase additional health insurance.



## Housing Options

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Shasta College International Students have a variety of housing options. To assist you in securing a place to stay while studying in Chico, we have provided a few housing options and contact information for each option.

### Shasta College On-Campus Housing:

This housing option is popular for many first-time freshmen. Shasta College has on-campus dormitory housing available. There is a large common building with a full service kitchen and a large TV and recreation room. It has a men's wing (Tehama Hall) and a women's wing (Trinity Hall) and the rooms are double occupancy. There are a limited number of single occupancy rooms available at an additional charge. There are meals available on campus Monday through Friday through the Shasta College cafeteria and Culinary Arts department. Busses are accessible from campus for those who need to shop or just get away for the day and see a movie or site see. To get on a waiting list for the on-campus housing, please complete a dormitory reservation form and forward the form and a \$200.00 deposit (Check/Money Order/Credit Card) to the Shasta College Business Office, P.O. Box 496006, Redding, CA 96049-6006. For a reservation form or for more information visit the on-campus housing website at <http://www3.shastacollege.edu/dorms/index.htm> or contact our dormitory coordinator at (530) 225-4824.

### Private Apartment Living:

This housing option is popular for students who are independent and seek a space of their own. Most students choose this option after they have established connections in the area and have made friends during their first year. Most students rent an apartment for six-month to one-year periods of time. When selecting your apartment, make sure it is in a desirable location and close to bus lines, shopping and social activities. Most students who choose this option will live with one or more roommates, but living alone is also an option for those who would like more personal space. Since choosing an apartment is such a personal decision, with so many options and possibilities to choose from, it is the student's responsibility to make their own living arrangements. A few places to begin your apartment search are:

- <http://www.Shasta.och101.com/> - Local Housing Options
- The Record Searchlight – This is the local Redding newspaper. To find apartments for rent, go to [www.redding.com](http://www.redding.com). Choose 'Classifieds' from the homepage and then click 'Real Estate'.
- You may also go to [www.google.com](http://www.google.com) and type in keywords, 'Redding CA apartments for rent'. This will bring up many property managers in the area and provide you with even more choices.

Note: All housing options are limited and the sooner you make plans for housing the more options you will have in securing the place that is best for you.



**Shasta  
College**

International Admissions  
PO Box 496006  
Redding, CA 96049-6006  
www.shastacollege.edu

# Application for Admission

**I am applying for:**

Fall Semester  Spring Semester

Name: Last (Family) \_\_\_\_\_ First (Given) \_\_\_\_\_ Middle \_\_\_\_\_

Date of Birth \_\_\_\_\_  Male  Female

Country of Birth \_\_\_\_\_ Country of Citizenship \_\_\_\_\_

E-Mail (required) \_\_\_\_\_ Primary Language \_\_\_\_\_

Major/Areas of Study \_\_\_\_\_

### Address In Home Country:

### Address In the U.S.:

Number and Street \_\_\_\_\_

Number and Street \_\_\_\_\_

City \_\_\_\_\_

City \_\_\_\_\_

State/Province \_\_\_\_\_

State \_\_\_\_\_ ZIP Code \_\_\_\_\_

Country \_\_\_\_\_ ZIP/Postal Code \_\_\_\_\_

U.S. Telephone \_\_\_\_\_

International Telephone \_\_\_\_\_

### Educational Background:

Have you attended any other U.S. Colleges or Language Programs? (check)  Yes\*  No

\*If yes, please list schools below:

School/College Attended \_\_\_\_\_ City/Country \_\_\_\_\_ Dates Attended \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Note: You will be required to provide transcripts from the above school(s).

**CERTIFICATION: "I certify that all statements on this form are true and complete."**

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_



## Language Proficiency \_\_\_\_\_

If you would like to attend Shasta College but do not meet the language proficiency requirement, this is the option for you! Shasta College offers several levels of ESL (English as a Second Language) classes. Students with a TOEFL score between 450 and 500 should take these courses to prepare for academic level school work.

## How did you hear about Shasta College? \_\_\_\_\_

Check all that apply.

- |  |  |
|--|--|
| <input type="checkbox"/> Your Own Research         | <input type="checkbox"/> A Friend or Family Member       |
| <input type="checkbox"/> Our Website               | <input type="checkbox"/> Referred by Your Current School |
| <input type="checkbox"/> Educational Agent/Advisor | <input type="checkbox"/> I Attended an Educational Fair  |
| <input type="checkbox"/> Other:                    | <input type="checkbox"/> Shasta College Recruiter        |

## International Student Agreement \_\_\_\_\_

### You must read and sign this agreement:

As an international student at Shasta College, I understand that I must fulfill the following stipulations in order to maintain my F1 visa status:

- Be enrolled in a minimum of 12 semester units and complete them with a cumulative grade point average of 2.0 or better.
- Have an approved international health insurance plan or purchase the plan that Shasta College offers.
- Have sufficient funds on account to pay your tuition and fees by the deadline date – end of the second week of classes.
- Meet with your International Student Advisor at least twice per semester.
- Inform the Admissions & Records Office if you change your address. This must be done no later than ten days after moving.

**CERTIFICATION: “I have read each item and understand my responsibilities.”**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date



# Financial Guarantee

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Student's Name: Last (Family)

First

The Bureau of Immigration and Customs Enforcement requires students to prove that they can afford to study in the U.S. For admission purposes, all students must show that they, or their sponsor, have immediate access to at least \$15,000 USD to secure their first year of education.

### Estimated Cost for One Academic Year:

Nonresident Tuition	4,800.00
Enrollment and Service Fees	700.00
Room and Board	7,200.00
Books and Supplies	1000.00
Health and Accident Insurance	700.00
Personal Needs	<u>600.00</u>
<b>Total Estimated Expenses for School Year</b>	<b>\$15,000.00</b>

### Source(s) of Funding:

Please show the amount of funds available to you in each category. Please report amounts in U.S. Dollars.

- From Parents \$ \_\_\_\_\_
- From Own Savings \$ \_\_\_\_\_
- From Sponsor (relative or other) \$ \_\_\_\_\_
- From Government (letter required) \$ \_\_\_\_\_

### Certification By Parent or Other Financial Sponsor:

\_\_\_\_\_  
Sponsor's Name (print) Relationship

\_\_\_\_\_  
Telephone E-Mail

\_\_\_\_\_  
Sponsor's Address

\_\_\_\_\_  
City State/Province Country ZIP/Postal Code

Note: All parties providing financial support must attach a certified bank statement showing available funds.

**CERTIFICATION: "I certify that all statements on this form are true and complete."**

\_\_\_\_\_  
Sponsor's Signature Date



# Health Statement

Must be completed in English by a doctor or health practitioner.

Student's Name: Last (Family) First (Given) Middle

Date of Birth

Date of Tuberculosis (TB) Skin Test

Result of TB Skin Test  Negative  Positive

**To Physician:** Please comment on general physical condition of student applicant. Explain any condition that may affect travel or living in the U.S. **If TB test is positive, please explain result of follow-up chest X-ray, patient's condition and treatment.**

Multiple horizontal lines for writing a physician's comment.

**CERTIFICATION: "I certify that all statements on this form are true and complete."**

Physician's Signature Date



## International Admission Checklist

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### Students Outside of the U. S.:

**Deadlines:**

Fall: April 30  
Spring: November 1

- \_\_\_\_\_ Application Form & \$100.00 Application Fee
- \_\_\_\_\_ Financial Guarantee
- \_\_\_\_\_ Proof of Language Proficiency
- \_\_\_\_\_ Transcripts: High School/College
- \_\_\_\_\_ Tuberculosis Certification
- \_\_\_\_\_ Travel & Accident Insurance\*\*

### Transfer Students Already in the U.S.:

**Deadlines:**

Fall: June 1\*  
Spring: December 1\*

- \_\_\_\_\_ Application Form & \$100.00 Application Fee
- \_\_\_\_\_ Financial Guarantee
- \_\_\_\_\_ Proof of Language Proficiency
- \_\_\_\_\_ Transcripts: High School/College
- \_\_\_\_\_ Copy of I-20 From Previous School
- \_\_\_\_\_ Copy of I-94, Visa & Passport
- \_\_\_\_\_ Transfer Clearance Form
- \_\_\_\_\_ Travel & Accident Insurance\*\*

\* If you are planning to live on campus, the Fall deadline is April 30 and the Spring deadline is November 1.

\*\* Required for registration only. Not required for admission.

### Contact Information:

Email Address: [cprice@shastacollege.edu](mailto:cprice@shastacollege.edu)  
Phone: (530) 242-7665  
Fax: (530) 225-4995

### Mail Application To:

Shasta College International Admissions  
PO Box 496006  
Redding, CA 96049-96003